

LEICESTER AND LEICESTERSHIRE TRANSPORT BOARD

DATE: MONDAY, 22 JULY 2013

TIME: 10:30 am

**PLACE: THE FOUNTAIN ROOM - GROUND FLOOR, TOWN HALL,
TOWN HALL SQUARE, LEICESTER, LE1 9BG**

Members of the Board

Sir Peter Soulsby (City Mayor, Leicester City Council) (in the Chair)

Mr Andrew Bacon (Chair, Leicester and Leicestershire Enterprise Partnership)

County Councillor Nick Rushton (Leader, Leicestershire County Council)

District Representative (Non-voting)

District Councillor David Slater (Leader, Charnwood Borough Council)

Members of the Board are invited to attend the above meeting to consider the items of business listed overleaf.

Elaine Baker

for the Monitoring Officer

Officer contact: Elaine Baker
Democratic Support, Leicester City Council
Town Hall, Town Hall Square, Leicester LE1 9BG
(Tel. 0116 229 8806 Fax. 0116 229 8819)
Email: elaine.baker@leicester.gov.uk

INFORMATION FOR MEMBERS OF THE PUBLIC

ACCESS TO INFORMATION AND MEETINGS

You have the right to attend this meeting to hear decisions being made.

Tweeting in meetings is fine, as long as it does not disrupt the meeting.

You have the right to see copies of agendas and minutes. Agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk or by contacting us as detailed below.

There are certain occasions when the Board may need to discuss issues in private session. The reasons for dealing with matters in this way will be clearly explained, as the need arises.

WHEELCHAIR ACCESS

The meeting room is accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Take the lift to the ground floor and go straight ahead to main reception).

BRAILLE/AUDIO TAPE/TRANSLATION

If there are any particular reports that you would like translating or providing on audio tape, the Democratic Services Officer can organise this for you (production times will depend upon equipment/facility availability).

General Enquiries - if you have any queries about any of the above or the business to be discussed, please contact Elaine Baker, Democratic Support on 0116 229 8806 or email elaine.baker@leicester.gov.uk or call in at the Town Hall.

Press Enquiries - please phone the Communications Unit on 0116 252 6081

PUBLIC SESSION

AGENDA

1. CHAIR OF MEETING

The Board is asked to note that Sir Peter Soulsby, Leicester City Council City Mayor, will be in the Chair for this meeting.

2. WELCOME AND INTRODUCTIONS

3. APOLOGIES FOR ABSENCE AND SUBSTITUTES

- a) To receive apologies for absence; and
- b) To accept substitutes for non-attending members of the Board, (if any).

4. ACCEPTANCE OF REPRESENTATIVE DISTRICT COUNCIL

In accordance with paragraph 4 of Part 1 of the Board's Assurance Framework, the Board is asked to accept Councillor David Slater, Leader of Charnwood District Council, as the District Council representative.

5. THE ROLE, PURPOSE, STRUCTURE, RULES AND FUNDING OF THE LEICESTER AND LEICESTERSHIRE TRANSPORT BOARD [**Appendix A**](#)

A presentation will be made on the role, purpose, structure, rules and funding of the Board, with particular reference to:-

- a) the Board as scheme assessor and fund holder; and
- b) Local Transport Authorities as scheme promoters.

A copy of this presentation is attached for information.

6. ADOPTION OF ASSURANCE FRAMEWORK [**Appendix B**](#)

Attached for information is the Board's Assurance Framework. As Part 3 is awaiting further development with the Department for Transport, the Board is recommended to:-

- a) Adopt parts 1 and 2 of the Leicester and Leicestershire Transport Board Assurance Framework; and
- b) Receive an update on progress with part 3 of this Framework.

7. SHORTLISTING PROJECTS - SIEVING AND SIFTING

The process for shortlisting projects will be discussed at the meeting. (See also Part 2 of the Leicester and Leicestershire Transport Board Assurance Framework, attached at Appendix B.)

8. ADOPTION OF PRIORITISED LIST OF SCHEMES

The Board is recommended to adopt a list of schemes which has been prioritised in accordance with the procedure set out in Part 2 of the Leicester and Leicestershire Transport Board Assurance Framework.

9. NEXT STEPS

The next stages in the development of a programme of transport investments will be outlined. The Board is recommended to note the information and determine what action is needed to further the development of the programme.

10. ARRANGEMENTS FOR NEXT MEETING

The Board is asked to:-

- a) Determine the chairmanship and venue of its next meeting; and
- b) Agree whether a date for the next meeting should be set at this meeting, or at a later time.

11. ANY OTHER URGENT BUSINESS